

SECONDARY READING ENDORSEMENT REQUIREMENTS

Name:	Date:
Teaching Certificate: Secondary	Major:
	Minor/Endorsements:
SS Number:	District:
Address	City, State, Zip:

☐ **FOR ENDORSEMENT** (Applicant must have completed all requirements listed below) **OR**

☐ **FOR STATE APPROVED ENDORSEMENT PLAN (2 YEAR)** Applicant must have a current education License with an Elementary or Secondary area of concentration, be currently teaching in the endorsement area and have 9 semester credits toward endorsement).

Date Submitted: _____

Date Reviewed: _____

A teacher with a secondary area of concentration who completes an endorsement program in reading will qualify to teach reading in grades 6-12. Courses should be a minimum of three semester hours in each area and must have been taken within the last eight years from the date of application. Boxes with an "X" indicate the minimum requirements in areas have been met. Coursework must include, but is not limited to, the following:

- [1] Foundations of Literacy
- [2] Content Area Literacy Instruction
- [3] Reading Assessment and Instructional Interventions
- [4] Understanding and Supporting Reading Development (6-12)
- [5] Teaching Processes Writing or Utah Writing Project
- [6] Adolescent Literature and Informational Text (6-12)
- [7] Reading Comprehension Instruction

Or

- [] Receive verification from USOE Secondary Language Arts Specialist by providing the specialist with university course syllabi and a transcript noting each course to be reviewed for equivalency outside the State of Utah.

Or

- [] Show evidence of participation in all sessions of each approved university/in-service course (the applicant may have facilitated course delivery, but not formally registered for the course/s) or show evidence of being an adjunct instructor or university instructor for each of the approved English endorsement courses.

Complete the following as you apply:

- Mark the boxes with an “X” to indicate that the minimum requirement in each area has been met.
- Attach a copy of your transcripts and highlight corresponding classes. Internet transcripts are not acceptable.
- Processing fees:

Endorsement submitted by individual—\$35 State Approved Endorsement Program

Send to:

(SAEP) (paid by district or charter school)—
\$30. Send to:

Utah State Office of Education
Attn: Sheri Lowry
Educator Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

Utah State Office of Education
Attn: Stephanie Ferris
Educator Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

7/1/2005

For more information contact:

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